

Village of Donnellson

Est. 1897

Village Board Meeting Minutes

www.villageofdonnellson.com

October 13, 2020

The Pledge of Allegiance was led by Gary Long.

President Pro-tem Pamella Short opened the meeting at 6:58 pm.

Roll Call Completed by Clerk/Treasurer Sheryl Reynolds:

Present: President Pro-tem Pamella Short. Trustees- Fran Jett, Gary Long, Robert Hoxsey, Nelda Adkisson and Ken Buckingham, Clerk/Treasurer Sheryl Reynolds, Water/Sewer Clerk-Diane Dankoski. Absent: Chief of Police Wayne Watkins, Police Sgt. Dave Reno, and Meter Reader Mark Reynolds.

Meeting Minutes:

- Ken Buckingham motioned to approve the minutes of the September 15, 2020 meeting. The motion was seconded by Gary Long. All were in favor.
- Fran Jett motioned to approve the minutes of the special meeting held on October 7, 2020. The motion was seconded by Gary Long. All were in favor.

Treasurer's Report:

- Gary Long made a motion to accept the Treasurer's Report. The motion was seconded by Bob Hoxsey. All were in favor.

Monthly Bills:

- The monthly bills were read by Clerk/Treasurer Sheryl Reynolds. Fran Jett questioned the sewer billing from Panama, if it was an actual reading. After Clerk/Treasurer Sheryl Reynolds confirmed the actual reading, a motion to pay the bills was made by Fran Jett and seconded by Ken Buckingham. All were in favor.

Clerk/Treasurer Questions:

- Sheryl Reynolds explained a problem with the low balance in the Sewer Operations & Maintenance account and requested a transfer from the Sewer Bond Reserve account. After discussion, Fran Jett motioned to transfer \$5,000.00 from the Sewer Bond Reserve account to the Sewer Operations & Maintenance account. It was seconded by Ken Buckingham. All were in favor.

Trustee Concerns: None

Water/Sewer Concerns:

- Clerk/Treasurer Sheryl Reynolds discussed unfavorable water test results, with the EPA now looking at Greenville for correction.

Policies and Practices:

- President Pro-tem Short stated that village equipment could not be borrowed for personal use.

Public Comments: None

Roads and Parks:

- Roads on the east side and the bus route on the west side were completed on September 22, 2020. IDOT paperwork will be completed.

Police:

Fran Jett recommended removal of Robert Reiman from the position of Ordinance Officer, as he has not reported in for quite some time. Ken Buckingham reminded the board of the need to return the badge, uniform and keys. All were in agreement.

Ordinances:

- Clerk/Treasurer explained Tax Levy Ordinance 20-04 as a once a year compliance. Although all the paperwork is not in yet, Ken Buckingham made a motion to accept Ordinance 20-04. It was seconded by Bob Hoxsey and passed with all eyes.

Grants: None

Internal Financial Review:

- The financial review for September has not been completed yet.

Old Business:

- Nothing further has been received from (former Montgomery County Water) EJ Water regarding service. Nor, has any information been gained from Greenville Water.
- IDT/Data Delivered contract was emailed back to the company and we are waiting for the equipment to be delivered.
- Trustee Ken Buckingham completed the Open Meetings Act 2020 Training.

New Business:

- Fran Jett made a motion to bypass the purchase of a CD this month. The motion was seconded by Ken Buckingham and passed with all eyes.
- Fran Jett began a discussion concerning the availability of turkeys for the Thanksgiving baskets. It was decided to add a note in the November 1st billing about accepting donations. She also discussed a change in basket delivery. Residents receiving baskets will be notified to pick up their items at the Community Center the Saturday before the holiday with hours to be set later.

- President Pro-tem Short discussed a need to increase the hourly wage of Tryistan Long by \$0.50 per hour. Fran Jett made a motion to increase the hourly wage of Tryistan Long by \$0.50 per hour. It was seconded by Bob Hoxsey and passed with all ayes.
- Fran Jett asked about the required sexual harassment training. Sheryl Reynolds replied that she needed a date when all could attend and that it must be completed by the end of the year.
- Diane Dankoski asked if the meetings would be open to the public, now that we are meeting in person. After discussion, the board agreed to keep the building closed due to the increase of covid infections.

With no further business to discuss, Gary Long made a motion to adjourn; Ken Buckingham seconded the motion, all were in favor. The meeting adjourned at 7:44 pm.

Recorded and submitted by:

Sheryl Reynolds, Village Clerk/Treasurer