

Village of Donnellson

Est. 1897

Village Board Meeting Minutes

www.villageofdonnellson.com

February 10, 2020

Pledge of Allegiance was led by Gary Long.

Trustee Fran Jett introduced Carrie Ennen as the village's new custodian.

President Darrell Jett opened the meeting at 7:00 pm.

Roll Call Completed by Clerk/Treasurer Sheryl Reynolds:

Present: President- Darrell Jett. Trustees- Pamella Short, Fran Jett, Gary Long, Robert Hoxsey, Nelda Adkisson and Ken Buckingham, Clerk/Treasurer Sheryl Reynolds, Water/Sewer Clerk-Diane Dankoski. Absent: Chief of Police Wayne Watkins, Police Sgt. Dave Reno, Ordinance Officer Robert Reiman, and Meter Reader Mark Reynolds.

Meeting Minutes:

- Bob Hoxsey motioned to approve the minutes of the January 13, 2020 meeting. The motion was seconded by Ken Buckingham. All were in favor.

Treasurer's Report:

- Ken Buckingham made a motion to accept the Treasurer's Report. The motion was seconded by Gary Long. All were in favor.

Monthly Bills:

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- The monthly bill report was read by Clerk/Treasurer Sheryl Reynolds. A motion to pay the bills was made by Gary Long and seconded by Fran Jett. All were in favor.

Clerk/Treasurer Questions:

- Clerk/Treasurer Sheryl Reynolds notified the board that a bill would be coming from Hillsboro Electric for a switch repair at the pump house and will need to be paid before the next monthly meeting.
- An estimate for building roof repairs came in from Young's Roofing for \$14,000.00. Although President Jett stated that no decisions would be made at this meeting, some discussion followed including Pamella Short's comment to look into other options and Bob Hoxsey's suggestion to call ProBilt to get an estimate for a truss and metal roof installed over the flat trouble areas.

Trustee Concerns: None

Water/Sewer Concerns: None

Policies and Practices: None

Public Comments: None

Roads and Parks:

- Estimates are in process for rock to repair roads this summer.

Police:

- President Jett explained the progress on updating the police car with new computer equipment. The village was given a computer; scanner and printer were being looked into. Total cost would be between \$2,200.00 and \$2,500.00. This equipment is necessary in order to continue a police department. Gary Long made a motion to release the funds to complete the process. It was seconded by Ken Buckingham and passed with all ayes.

- Fran Jett made a motion to approve the police report for January 2020. It was seconded by Gary Long and passed with all ayes.

Ordinances: None

Grants: None

Internal Financial Review:

- Trustee Fran Jett reported that the financial review had not been completed yet.

Old Business: None

New Business:

- Fran Jett made a motion to bypass the purchase of a CD this month. The motion was seconded by Pamella Short and passed with all ayes.
- Fran Jett made a motion to accept the former recycling shed from the county board. It was seconded by Ken Buckingham and passed with all ayes.
- After discussion, the board set a date for a budget meeting for the 2020-2021 fiscal year on March 19, 2020 at 9:00 am.
- Fran Jett made a motion to increase the custodian salary to \$100.00 per month. It was seconded by Pamella Short and passed with all ayes.
- Clerk/Treasurer Sheryl Reynolds announced that the required sexual harassment training would be scheduled.

With no further business to discuss, Gary Long made a motion to adjourn; Ken Buckingham seconded the motion, all in favor. The meeting adjourned at 7:37 pm.

Recorded and submitted by:

Sheryl Reynolds, Village Clerk/Treasurer