

# Village of Donnellson

*Est. 1897*

## Village Board Meeting Minutes

[www.villageofdonnellson.com](http://www.villageofdonnellson.com)

September 15, 2020

This meeting was conducted via telephone conference, due to the pandemic. President Darrell Jett opened the meeting at 10:07 am.

### **Roll Call Completed by Clerk/Treasurer Sheryl Reynolds:**

**Present:** President- Darrell Jett. Trustees- Pamella Short, Fran Jett, Gary Long, Robert Hoxsey, Nelda Adkisson and Ken Buckingham, Clerk/Treasurer Sheryl Reynolds, Water/Sewer Clerk-Diane Dankoski. Absent: Chief of Police Wayne Watkins, Police Sgt. Dave Reno, Ordinance Officer Robert Reiman, and Meter Reader Mark Reynolds.

### **Meeting Minutes:**

- Ken Buckingham motioned to approve the minutes of the August 13, 2020 meeting. The motion was seconded by Pam Short. All were in favor.

### **Treasurer's Report:**

- Fran Jett made a motion to accept the Treasurer's Report. The motion was seconded by Bob Hoxsey. All were in favor.

### **Monthly Bills:**

- The monthly bills were read by Clerk/Treasurer Sheryl Reynolds. A motion to pay the bills was made by Fran Jett and seconded by Bob Hoxsey. All were in favor.

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**Clerk/Treasurer Questions:** None

**Trustee Concerns:** None

**Water/Sewer Concerns:** None

**Policies and Practices:** None

**Public Comments:** None

**Roads and Parks:**

- Roads on the east side and the bus route on the west side are scheduled to be oiled and rocked on September 22, 2020. Other work has been completed, such as brush cutting, burning and continuing mowing.

**Police:** None

**Ordinances:**

- Clerk/Treasurer explained Tax Levy Ordinance 20-04 as a once a year compliance. Although all the paperwork is not in yet, Ken Buckingham made a motion to accept Ordinance 20-04. It was seconded by Bob Hoxsey and passed with all ayes.

**Grants:** None

**Internal Financial Review:**

- The financial review for August has been completed satisfactorily.

**Old Business:**

- Nothing further has been received from (former Montgomery County Water) EJ Water regarding service. Nor, has any information been gained from Greenville Water. President Jett is still investigating both sources.

**New Business:**

- Fran Jett made a motion to bypass the purchase of a CD this month. The motion was seconded by Ken Buckingham and passed with all ayes.
- Clerk/Treasurer Sheryl Reynolds explained the need for a representative(s) to complete online training to become an authorized Public Access Counselor regarding the Open Meetings Act. Fran Jett made a motion to appoint Ken Buckingham, it was seconded by Pam Short and passed with all ayes.
- Clerk/Treasurer Sheryl Reynolds explained the need to update the IDT equipment which reads gallons used at the pump house. Associated costs include \$275.00 for equipment and a monthly billing reduction to \$0.87. After discussion, Fran Jett made a motion to proceed with the update. It was seconded by Bob Hoxsey and passed with all ayes.

With no further business to discuss, Fran Jett made a motion to adjourn; Ken Buckingham seconded the motion, all in favor. The meeting adjourned at 10:37 am.

Recorded and submitted by:

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Sheryl Reynolds, Village Clerk/Treasurer

# Village of Donnellson

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## Village Board Meeting Minutes Special Meeting October 7, 2020

[www.villageofdonnellson.com](http://www.villageofdonnellson.com)

Clerk/Treasurer Sheryl Reynolds opened the meeting at 8:44 am.

### **Roll Call Completed by Clerk/Treasurer Sheryl Reynolds:**

**Present:** Trustees- Pamela Short, Fran Jett, Gary Long, Robert Hoxsey, and Ken Buckingham. Clerk/Treasurer Sheryl Reynolds, Water/Sewer Clerk-Diane Dankoski. Absent: Trustee Nelda Adkisson, Chief of Police Wayne Watkins, Police Sgt. Dave Reno, Ordinance Officer Robert Reiman, and Meter Reader Mark Reynolds.

Clerk/Treasurer Sheryl Reynolds read the resignation submitted by President Darrell Jett, dated October 4, 2020.

Trustee Fran Jett made a motion to accept the resignation; it was seconded by Ken Buckingham and passed with all ayes.

Clerk/Treasurer Sheryl Reynolds announced that Trustee Pamela Short volunteered to accept the President Pro-Tem position until the April 2021 election.

Trustee Fran Jett made a motion to accept Pamela Short as President Pro-Tem; it was seconded by Bob Hoxsey. All roll call vote resulted in all ayes, with Nelda Adkisson absent.

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Pamella Short accepted the appointment and read the Oath of Office.

Trustee Gary Long made a motion to adjourn; Bob Hoxsey seconded the motion, all in favor. The meeting adjourned at 8:49 am.

Recorded and submitted by:

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Sheryl Reynolds, Village Clerk/Treasurer