

Village of Donnellson

Est. 1897

Village Board Meeting Minutes

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December 12, 2022

Preceding the regular meeting at 6:45 pm, a public hearing was conducted by Mitch Hardiek of MG Engineers. Mr. Hardiek explained the process for the \$1.5 million grant for water line system construction. This grant is awarded by the federal government and administered by the state. The village's plan is estimated at \$1.47 million plus engineering fees and activity fees. The grant application is due January 19, 2023. The floor was open for questions and discussion. The meeting closed at 7:05 pm.

Pledge of Allegiance was led by Gary Long.

President Darrell Jett opened the meeting at 7:05 pm.

Roll Call Completed:

Present: President: Darrell Jett. Trustees: Fran Jett, Gary Long, Ken Buckingham, Jo Tate, David Buckingham. Clerk/Treasurer-Sheryl Reynolds, Clerk-Diane Dankoski. Water Superintendent- Bill Grider. **Absent:** Trustee Tyler Tarran and Chief of Police-Wayne Watkins.

Meeting Minutes:

- Fran Jett made a motion to accept the minutes of the November 14, 2022 meeting. Ken Buckingham seconded the motion. All were in favor.

Treasurer's Report:

- Clerk/Treasurer Sheryl Reynolds last minute changes to the report.
- Fran Jett made a motion to accept the treasurer's report; it was seconded by Ken Buckingham. All were in favor.

Monthly Bills:

- Clerk/Treasurer Sheryl Reynolds discussed the addition of \$200.00 out of the meter deposit fund due to a closed account. The final bill was to be deposited into the water fund, with the remainder going to the customer.
- Ken Buckingham made a motion to pay the bills for December; it was seconded by Gary Long. All were in favor.

Clerk/Treasurer Questions: None

Trustee Concerns: None

Water/Sewer Concerns:

- President Darrell Jett thanked Water Superintendent Bill Grider and all those who helped with the water main crack on December 5, 2022. He also discussed the service line/water main break on December 7, 2022.
- Also, President Jett explained the progress with the new electronic meters, with all but 2 completed. With the electronic meters, monthly readings should occur on the same day each month.
- Mitch Hardiek of MG Engineering notified the board of readiness to complete the grant with a few necessary elements still to work up.

Policies and Practices: None

Public Comments: None

Roads and Parks:

- President Darrell Jett explained that the radio receiver for the storm siren will soon be repaired. Additionally, the sewer pump generator problem had been identified with parts on order.

Police:

- President Darrell Jett explained that Chief Watkins will be retiring from his full time job at the end of December. He will be more active in the village.

Ordinances:

- Gary Long made a motion to accept Resolution 22-02, Council Resolution of Support as part of the grant application process. It was seconded by Fran Jett. A unanimous roll call vote was in favor of the resolution. Fran Jett: Yes; Gary Long: Yes; Ken Buckingham: Yes; Dave Buckingham: Yes; Jo Tate: Yes.
- Ken Buckingham asked why the dates on Ordinance 22-03 differed from our fiscal year. Clerk/Treasurer Sheryl Reynolds explained the difficulty of getting the levy from both counties and attorney review. President Darrell Jett questioned the dollar amounts, concerned with any raises. Sheryl Reynolds replied that there were no raises.
- Fran Jett made a motion to accept Ordinance 2022-03, An Ordinance for the Levy and Assessment of Taxes for the Village of Donnellson, Illinois for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2022. It was seconded by Ken Buckingham. A unanimous roll call vote was in favor of the ordinance. Fran Jett: Yes; Gary Long: Yes; Ken Buckingham: Yes; Dave Buckingham: Yes; Jo Tate: Yes.

Grants: None

Internal Financial Review:

- The financial review for November has not been completed.

Old Business:

- EJ Water continues to work on grants.
- Work continues on the ARPA funds.
- Scheffle Boyle continues to work on the audits for Fiscal Years 2021 and 2022.

New Business:

- Resolution 22-02 and Ordinance 22-03 were passed.
- Fran Jett made a motion to accept the emergency connection contract with EJ Water. It was seconded by Ken Buckingham. A unanimous roll call vote was in favor of the motion. Fran Jett: Yes; Gary Long: Yes; Ken Buckingham: Yes; Dave Buckingham: Yes; Jo Tate: Yes.
- Ken Buckingham asked if Donnellson can connect to EJ Water on an emergency basis. President Darrell Jett replied positively for a 30 day limitation and discussed the requirements for a permanent hook-up.
- The board directed Sheryl Reynolds to clarify the language regarding pay increases for non-elected personnel. Pay is to increase at a rate of \$1.00 per hour, per year, in order to reach the minimum wage set by the state by 2025.
- Gary Long made a motion to bypass the purchase of a CD this month; it was seconded by Ken Buckingham. All were in favor.
- Christmas baskets will be handed out on Monday, December 19, 2022.

With no further business to discuss, Gary Long made a motion to adjourn; Ken Buckingham seconded the motion, all were in favor. The meeting adjourned at 7:50 pm.

Recorded and submitted by:

Sheryl Reynolds, Village Clerk/Treasurer