

# Village of Donnellson

*Est. 1897*

## Village Board Meeting Minutes [www.villageofdonnellson.com](http://www.villageofdonnellson.com)

March 14, 2022

Pledge of Allegiance was led by Gary Long.

Gary Long opened the meeting at 7 pm.

### **Roll Call Completed:**

**Present:** Trustees Gary Long, Kenneth Buckingham, David Buckingham, Tyler Tarran, Jo Tate, Clerk/Treasurer-Sheryl Reynolds, Water/Sewer Clerk-Alison Long. **Absent:** President: Darrell Jett and Trustee: Fran Jett, Chief of Police: Wayne Watkins, and Meter Reader: Mark Reynolds.

### **Meeting Minutes:**

- David Buckingham made a motion to accept the minutes of the February 16, 2022 meeting. Kenneth Buckingham seconded the motion. All were in favor.

### **Treasurer's Report:**

- Kenneth Buckingham made a motion to accept the Treasurer's Report. The motion was seconded by Tyler Tarran. All were in favor.

**Monthly Bills:**

- A motion to pay the bills was made by David Buckingham and seconded by Tyler Tarran. All were in favor.

**Clerk/Treasurer Questions:** None

**Trustee Concerns:** None

**Water/Sewer Concerns:**

- Quarterly samples are due and hydrants will be flushed. Sheryl Reynolds will take water samples to Collinsville.

**Policies and Practices:** None

**Public Comments:** None

**Roads and Parks:**

- Sheryl Reynolds turned in Department of Transportation paperwork and she hasn't heard anything back yet.
- Vandermeter fixed the stairs at the pump house for \$900. The inspection was good.

**Police:** None

**Ordinances:**

- Appropriation Ordinance 22-01 was discussed and some changes were made to bump up the employee budget to \$10,000 and to bump up maintenance services and equipment to \$10,000 and Computer programs to \$5000. Kenneth Buckingham made a motion to accept and Tyler Tarran seconded it. All were in favor.

- Whistleblower Protection Policy Ordinance 22-02 was tabled to the next meeting to vote on it. David Buckingham made a motion to accept and Tyler Tarran seconded it. All were in favor.

**Grants:** None

**Internal Financial Review:**

- The financial review for February is satisfactory.

**Old Business:**

- Sheryl Reynolds is continuing to work on ARPA.
- Moved Motor Fuel Tax to FCB bank.
- Motor Fuel Tax paperwork signed and sent in
- Audit letter signed and sent to Scheffel Boyle.

**New Business:**

- Continue to discuss water issues and possible contract with EJ water there is nothing new to report.
- Kenneth Buckingham made a motion to move the mosquito discussion to next month. David Buckingham seconded the motion. All were in favor.
- The board discussed opening the building back up for rentals as soon as possible. The cost will be the same as pre-covid prices. Kenneth Buckingham made the motion to accept and David Buckingham seconded the motion. All were in favor.
- The board discussed purchasing an AED machine for the building and where it would be located. They will pick which one to buy at the next meeting. David Buckingham made the motion to accept and Tyler Tarran seconded it. All were in favor.
- Sheryl Reynolds was notified that Quickbooks is going all online and the cost is \$300 for a full year. An emergency decision was made to purchase

this. David Buckingham made the motion to purchase it and Tyler Tarran seconded it. All were in favor.

- Kenneth Buckingham made a motion to bypass the purchase of a cd this month. It was seconded by David Buckingham. It passed with all ayes.

With no further business to discuss, Kenneth Buckingham made a motion to adjourn; David Buckingham seconded the motion, all were in favor. The meeting adjourned at 7:40pm.

Recorded and submitted by:

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Sheryl Reynolds, Village Clerk/Treasurer